



**Terra Linda PTC Meeting**

***September 21<sup>st</sup>, 2022***

**Minutes**

<b>President</b>	Amanda Morris
<b>Vice President of Fundraising</b>	Emily Struthers
<b>Treasurer</b>	Alan Vestergaard
<b>Volunteer Coordinator</b>	Brittney Pineda & Dawn Duncan
<b>Secretary</b>	Lauren Williamson
<b>Communications Coordinator</b>	Emily Pogue

Meeting called to order at **6:34pm**

Meeting Minutes approved: June meeting minutes approved as written

**Amanda Morris, President –**

- Introductions
- Discussed how to spend extra \$5000 taken from savings
  - Discussion tabled for now
- Extra Staff Appreciation
  - Discussed using staff appreciation funds for retired teachers and teachers who recently had children
  - Discussed using some of \$5000 for this purpose
  - Motion to use \$200 for teachers Ms. Klemens and Ms. Clark (who recently had children) and \$100 for Ms. Meinhart (who retired)
    - Pull from staff appreciation funds
    - Motion approved

**Bridget Piper, 2<sup>nd</sup> grade teacher, Special Guest –**

- Discussed 2<sup>nd</sup> grade activities and focus for this year

**Christy Batsell, Principal –**

- Proposed levy on November ballot
  - Fund 286 teaching positions for next year
  - Levy is to replace the current levy that is expiring
- Sunset high school tutors coming to Terra Linda
- Next month PTC meeting will discuss middle school options

**Emily Struthers, VP of Fundraising –**

- Tiger Trot
  - Kickoff assembly last Friday

- Fundraising off to a good start
- Jamba Juice, arch, Sunset leadership will all be there
- Fundraising
  - Box Tops
    - Chaired by Leah Yorkston
    - Will focus more on Box Tops after Tiger Trot
  - Blue bag bottle return
  - Top Golf
    - Fundraise up to \$3000 for current 4<sup>th</sup> graders for 5<sup>th</sup> grade party
    - After \$3000 will go to library remodel
    - Date is February 2<sup>nd</sup>
    - Motion to reimburse Emily S. to hold reservation (up to \$2000)
    - Motion approved

#### **Alan Vestergaard, Treasurer –**

- Flex spend/petty cash fund
  - Proposal to have flex spend line item in budget of \$500 to cover incidentals
  - Amendment of bylaws might be needed
    - Determined bylaw change not needed as board would still need PTC approval for purchases more than \$100
  - Line item would allow PTC to be more responsive rather than wait until meeting to approve motion
  - Motion approved to add \$500 line item to budget of \$500 to cover incidentals

#### **Brittney Pineda and Dawn Duncan, Co-Volunteer Coordinators –**

- Volunteer opportunities
  - Picture Day volunteer spots full
  - Tiger Trot volunteers needed
  - Tiger Tracks (formerly Running Club) will utilize Marathon Kids
  - Party parents and classroom reps needed
  - Reading volunteers needed
  - Art Literacy volunteers needed
  - Harvest Festival
    - Essie Neeway to chair
    - October 28<sup>th</sup>
  - Dance
    - Jamie Adlawan to chair
    - Night of October 28<sup>th</sup>
- Events need a bigger budget
  - Motion to increase evening event budget to up to \$2000 if it is found we have sufficient funds in the surplus (put forth by Jenn Collett)
  - Motion approved

#### **Committee Chairs –**

##### **Becky Seppala, Dining for Dollars –**

- Handel' fundraiser: \$286 raised
- McMenamins in November or December

##### **Rick Collett, Book Fair**

- Fall fair October 25<sup>th</sup>-28<sup>th</sup>
- Would like to form book fair committee
- Winter fair in January

- Spring fair in May and will be a BOGO event

**Jenn Collett, Various –**

- OBOB
  - Will start having monthly meetings soon
- Artist in Residence
  - Will use BSD project coordinator
  - Late winter/early spring
  - Cafeteria mural
  - Contacting agencies will be next step
- Library
  - Will start purging books to update book lists
- Staff Appreciation
  - Will try to do something every month
  - Tiger Trolley is back this year

**New Business**

**Jenn Collett –**

- Chair is needed for author visits
- Dawn and Brittney will send out email to people to find volunteer to chair

**Leah Yorkston –**

- Working on Terra Linda merchandise

Meeting adjourned at **7:56pm**

Respectfully Submitted,  
Lauren Williamson