



Terra Linda PTC Board Meeting

May 27, 2020 (for June)

Meeting Minutes

President	Rick Collett
Vice President of Fundraising	Brittney Pineda
Treasurer	Paul & Allison DeHaan
Volunteer Coordinator	Jamie McCarl
Secretary	Julie Lavers
Communications Coordinator	Ketaki Deshpande

Meeting called to order: 6:38pm

Rick Collett –

- **Jog-A-Thon** – at this time it does not make sense to hold our annual Jog-A-Thon. We can look at having it if we return to school in the spring or other fundraising options that can be done remotely.
- **Box Tops for Education** – There is an app that can be used by families to process their box tops. Brittney will reach out to Karen Hayson to see if she wants to continue as the chair.
- **Board Member Update** – New board members please send your bio and a photo to Ketaki so she can update the website.
- **Future PTC Meeting Dates** – after some conversation our board meetings will be held on the first Wednesday of the month, followed by the PTC meetings being held on the third Wednesday of the month.
- **From Christy –**

- Explore Facebook groups by class – the idea of starting Facebook groups with class names being Terra Linda Class of 2021 (this year’s 5th graders). The benefits of having groups are”
 - A way to get parents connected and interacting
 - Private groups – who would administer
 - Another platform to get information to families

The board is in support of this idea, more discussion on who will administer the group.

- Donations to Terra Linda – Christy has several offers for donations to help our families in need, what is the best way to make that happen?

The board discussed whether we want to announce that money is being raised for a specific need or having the money go into a fund that will be used as needs arise. A decision was not made at this meeting.

Donations can be accepted via the PTC’s PayPal account. Allison will look into setting up a Venmo account.

- Whiteboards – Christy would like to provide each TL student with a whiteboard, she can make a bulk order. Can the PTC help with this cost – yes.
- Courtyard – Redoing the courtyard has been on the list of upgrades for Terra Linda for quite some time but the district has not yet been able to do the project. Christy is asking if the PTC will take on this project. The cost of bark dust for this area is \$350.

The board is in support of purchasing the bark dust; we will take it the PTC meeting for discussion and approval.

- New Family Orientation & Kindergarten Orientation – will board members attend these events? Rick plans to attend both of these events; all board members are invited to attend as well.

Paul & Allison DeHaan –

- Treasurer’s Report – Our current balance is \$27,174.57. We will hold back allotted funds for field trips, that money can be spent on distance learning expenditures if needed.

Julie Lavers –

- Best way to contact one another – we discussed the best way to contact each other, whether it be our personal or board position email addresses. Consensus is we will use our board position emails. We also shared our phone numbers.

Meeting adjourned: 7:41pm

Respectfully submitted,
Julie Lavers