



Terra Linda PTC Meeting

June 4, 2019

Minutes

President	Marla Hay
Vice President of Fundraising	Mike Baldwin
Treasurer	Paul & Allison DeHaan
Volunteer Coordinator	Jamie McCarl
Secretary	Julie Lavers
Communications Coordinator	Nicholas Peterka

Meeting called to order at 6:36 pm

- Girl Scouts came to the meeting to give an update on the Book Exchange held in May
 - What went well:
 - 458 books were collected
 - there was a good selection of books
 - What didn't go well:
 - the book exchange was not well attended because most people stayed at Bingo and did not come to the cafeteria
 - Next Steps:
 - Teachers can take books for their classrooms
 - Christy Edmonds can go through the books to give to students who need them to jumpstart their summer reading
 - Remaining books will be donated to charity
 - Jenn Collett will take on the project with her Girl Scout Troop next year
 - What to do differently:
 - Set up a time during the week of the main event for students to pick out books
 - Coordinate the Book Exchange with another school event, i.e.: the Jog-a-thon to promote better attendance. The girls suggested having the table next to the Jamba Juice stand will make it more convenient for students to stop by and choose a book

The PTC had some questions and suggestions for the girls and applauded them for their creative project!

Meeting Minutes – Marla Hay & Julie Lavers

- Motion to approve minutes as amended
- *Motion approved*
- Introductions of attendees

Treasurer Report – Brian Baldwin & Paul & Allison DeHaan

- Brian went through the current 2018-19 budget
 - Confirmed a line item was created for Maker's Space and funded with \$300
 - Overage is expected to be \$5000.00
 - 2nd grade went over budget in the amount of \$231.87 for their OMSI field trip; a motion was put forth to give 2nd grade \$231.87 cover the overage, motion approved
 - Bingo Night was the 4th grade fundraiser, they net \$1870.45, those proceeds will go towards the 2019-20 5th grade end-of-year party
 - Total fundraising income for 2018-19 totaled approximately \$38,000.00
- Brian presented the 2019-20 budget
- Budget Adoption: Motion to approve the 2019-2020 budget was put forth and approved

Principal Update – Christy Batsell

- Calendar:
 - BSD adopted a revised calendar, school now starts September, 3rd – the day after Labor Day,
 - Other calendar changes:
 - Terra Linda conferences will be in November and late April
 - 4 Staff Development/Teacher Work Days were added to the calendar
 - There is no longer early release on Wednesdays
 - PTC calendar was presented, a significant change is that most PTC meetings will be held on the second Tuesday of each month
 - February 21st is being held for Bingo Night (in case 4th grade chooses a different type of fundraiser)
- School Supplies:
 - At a previous meeting offering pre-purchased school supplies was discussed, after further consideration and research it was determined that it was a much bigger project than originally anticipated and not doable for this year. Christy found an alternative - Yubbler.
 - Maria will upload the grade level supply lists to Yubbler
 - Yubbler will put together grade level bundles for purchase
 - Parents can order school supplies online and the packet/s will be delivered to their home address
 - Bundle/s are customizable
 - There is no shipping and/or handling fees
 - Terra Linda will receive 50% of each bundle purchased
 - The PTC will oversee the project with all proceeds designated to the purchase of school supplies
 - Motion for the PTC to sponsor Yubbler was put forth and approved

Volunteer Coordinator - Jamie McCarl/Rick Collett

- Rick Collett gave an update of the Scholastic Buy One Get One Book Fair
 - The book fair made \$2890.00, we earned \$2317.00 in free book and items
 - \$1600 scholastic dollars was spent on books to complete teacher wish lists and books for the library
 - \$90.00 was spent to cover stolen items (i.e.: Legos from the Lego books. Next year all books with trinkets will be kept behind the counter
 - First Scholastic Book Fair for 2019-20 is October 22-25th
 - Potential Usborne author visit of \$600 for two presentations

Misc. – Topics discussed:

- The PTC board will have representation at the New Families/ESL Nights to help foster communication and inclusion
- We added 4th grade Fundraising Chair to the list of committee chairs needed for next year.
- We'll make an effort to send reminders for Box Top for Education collection – quarterly reminders via the meeting minutes and PTC Blast & Tiger Tales

Meeting adjourned 7:55 pm