



Terra Linda PTC Board Meeting

August 15, 2019

Meeting Minutes

President	Marla Hay
Vice President of Fundraising	Mike Baldwin
Treasurer	Paul & Allison DeHaan
Volunteer Coordinator	Jamie McCarl
Secretary	Julie Lavers
Communications Coordinator	Nicholas Peterka

Meeting called to order – 6:38 pm

Motion to approve minutes with revisions: remove question marks re curriculum nite, correctly spell Nicholas' name

Motion Approved

Marla Hay

- Email discussion – we will use our PTC addresses for communication
- Calendar Review:
 - Review two undecided dates on the calendar:
 - March 13th – Auction
 - February 21st – Bingo
 - May 15th - 4th grade fundraiser
 - Julie to email Maria re: calendar clarifications. School Dude ??
- Budget Discussion:
 - Discuss adding a line item for Maker Space support staff, and fund \$200 – Marla will get more info from Christy
 - Determine how we are allocating classroom funds, i.e.: per class or per student? Discision made to fund by classroom rather than per student.
- Upcoming Events:
 - Which Board members are attending the New Family Orientation – Jamie will represent the PTC Board
 - Back-to-School Picnic – PTC Board will do shifts 4:15-5:15 & 5:15-6:15 PTC & Welcome Table will be the same table
 - Julie – 4:30-5 shift
 - Curriculum Night – Marla will represent the PTC Board
 - Food Pizza Schmizza, \$3.50 per person for pizza \$1 soda & water, Combos \$4 per slice

Jamie –

Reformat the PTC flyers to BTS Night

Ask Christy to resend updated BTS night email with food options and prices

- Committee Volunteers:
 - Auction Committee status – is there a committee? No one knows
 - Jamie will add a line item in the Volunteer database to form a committee
- Misc:

- We have two PTC Bulletin Boards that need updating, any board volunteers? We will use two boards divided into two sections each
 - Static info: PTC communication, Running Club, Volunteer Info
 - Dynamic info board: let

 - Get Bios to Nikolas ASAP. Photos will be taken at our meeting
Please get bios and photos to Nicholas by Tuesday, August 20th by the end of the day.

 - Nicholas will send an email regarding Oregon College Savings Plan, we will decide if it should be sent to Christy to determine whether we will post info
 - Need to get clarification from Christy on third party communications, what is the PTC's role
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- Next meeting Tuesday, September 10th at 6:30.