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**Terra Linda PTC Meeting**

**March 5th, 2019**

**Meeting Minutes**

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| **President** | Tamara Peters |
| **Vice President of Fundraising** | Mike Baldwin/Jenn Collett |
| **Treasurer** | Brian Baldwin |
| **Volunteer Coordinator** | Rick Collett |
| **Secretary** | Emily Struthers |
| **Communications Coordinator** | Nicholas Peterka |

Meeting called to order at 6:34

Meeting Minutes

* Minutes from last month’s meeting were reviewed
* Motion to approve minutes as written: *Motion approved*

Open Forum

Committee Chair Updates:

* Running Club - Kelly Olson
  + Request to double current budget
  + Kelly unable to attend meeting
  + Emily will follow up with Kelly to find out if request is for this year’s budget or next year
* OBOB – Kelly Olson
  + Request to increase budget by $100
  + Emily will follow up with Kelly for details
* Sock Hop was a successful event
  + Committee Chair - Penny Galvin
  + Update from Penny: The sock hop was well attended.  With attendance around approximately 150 students and adults. John Galvin, (Terra Linda parent) of Surreal Sound DJs volunteered his time and Dj’ing services, which made this event very affordable to execute. John played mainly all 50s and 60s music.  We had a hula hoop and jump roping context in the gym as part of the dance.  We had giveaways during the dance for all ages which consisted of sunglasses, inflatable guitars and microphones. The book fair was happening in the library at the same time.  Works well to combine these 2 events to draw more participants. We used the popcorn machine, set up a snack bar with candy and chips and a float shop in the cafeteria.  We charged $1 for each item.  Popcorn was free.  Cafeteria staff were very flexible and let us store ice cream and sodas in cafeteria.  We also set up cafeteria tables and set out board games for use.
  + Cost breakdown from Brian Baldwin: Sock Hop was under budget by $74.90. Total expenses (including cash box) $594.10. Income (including cash box money) $519. (plus) Original budget of $150.
* One School One Book went great
  + Committee Chairs - Amanda Englund and Charity Dart
  + Update from Amanda: I thought One School One Book went great. It seemed like a truly unifying and uplifting activity for the school. Charity and I (and a number of wonderful volunteers) had a lot of fun with the kids doing trivia before school and a great time at the lunch celebration. The kids all seemed genuinely interested and enthusiastic. I thought the bookmark was a nice and simple route for sharing the reading schedule and was one of the only changes made to how things were carried out between this year and two years ago when we last had it. Also, Mrs. Nelson always provided copies of the book to read and audio versions to listen to in the library before school and I thought this was a nice and simplifying way to provide opportunity to all students without requiring quite so many volunteers.
  + Cost breakdown
    - English books $1801.30 + Spanish books $293.63 = Grand total for books $2,094.93  
      +Bookmarks with reading schedule= $103  
      +Trivia prizes (1 per grade per trivia day- 6x6) = $36  
      +Food and games for celebration day= $86? (Chocolate chips, banana chips, marshmallows)  
      =$850 previous budget allotment + $1,470 request for additional funding= $2320 total
* STEAM Night
  + Our annual STEAM Night is coming up on April 12th from 6-8 pm. All Terra Linda families are invited to come celebrate and discover the disciplines of Science, Technology, Engineering, Art, and Mathematics (STEAM) together. The evening will include student Science Fair project displays, OMSI presentations, an Usborne Books & More Book Fair, and hands-on inquiry stations.
* Entry forms for student Science Fair projects will come home on 2/28 and are due to the main office by 3/15. All students are encouraged to enter a Science Fair project. Please support your student as they conduct and document their Science Fair experiment, but remember it is their work to do. The goal is to have fun and explore some science. If your student needs an idea for a project, here is a helpful website: <https://www.sciencebuddies.org/>
* Green Team
* The newly-formed parent Green Team is working on many ideas to make Terra Linda a more sustainable and eco-friendly school. Here is a sampling of projects we are brainstorming. More information to come.
  + Anti-idling during drop-off and pick-up
  + Promoting more walking, biking, and scooting to school
  + Energy efficiencies throughout the school
  + Waste reduction throughout the school
  + Community collection events (old Christmas lights, Styrofoam, etc...)
  + Outdoor education spaces
* If you are interested in getting involved, please email [greenteam@terralindaptc.org](mailto:greenteam@terralindaptc.org).
* Staff Appreciation
  + Did you know the PTC Staff Appreciation committee plans at least one event for our staff every month? The March event will be a nacho/taco bar lunch. These events are partially funded by the PTC and partially funded by our generous parents. If you would like to receive emails with needs for future events, please email Jennifer Collett at [jenn.collett@gmail.com](mailto:jenn.collett@gmail.com) to be added to the request distribution list.
  + Staff Appreciation Week will be 5/6-5/10. We will have a full week of activities planned to show our wonderful staff how valued and appreciated they are. If you are looking for an excuse to tell a staff member how awesome they are, here is your chance! There are still many Wish List items available to purchase if you are so inclined: <https://www.terralindaptc.org/get-involved/classroom-wish-list/>

Guest Speaker – Internet Safety – Doreen Rivera

* Doreen Rivera from Washington County Sheriff’s Community Outreach
  + Kids are exposed to internet at a young age
  + Internet dangers include inappropriate material, cyberbullying, theft of personal information, predators, risky apps
  + Parent should always have child’s passwords
  + Easier to start with internet boundaries when kids are young
  + Kids struggle to differentiate between what is factual and what is fiction online
    - Can be a problem when your child is communicating online with other individuals
    - Have age appropriate conversations with your child about internet safety
    - Make sure kids know it is okay to come to you with issues that arise online
  + Internet addiction can start from a young age
    - Have firm boundaries that you discuss with your child
    - Parents should know what games/apps child is using
    - Research games/apps before purchasing
    - Don’t allow children to use chatrooms or chat individually with people you don’t know
    - Use parental controls to block content or turn off phones at certain time
  + Sexting can start at a young age
  + Teach kids that anyone can see what is online, help kids set accounts to private
  + Geotagging is feature on smartphones that tags the latitude and longitude of where the picture was taken
    - If you share that picture and your account isn’t private, others can find out where you were at in the picture
    - Should turn off geotagging on children’s phone
  + Phone can be a safety tool as children get older
    - Children don’t need a smartphone
    - Have a phone programmed with parent’s numbers for emergencies
  + Cyberbullying is more prevalent than other forms of bullying
  + Don’t want our children accessing the dark web
  + Stay informed now so we are ready as our children get older and have access to more technology
    - Use internet and discuss internet with kids now so that they listen to us as they get older
  + Kid Safety Academy offered through sheriff’s office
    - Weeklong for one hour after school
    - Curriculum covers water safety, pedestrian safety, internet safety, and more
  + Detectives offer parent workshop on recognizing predators
  + Contact Doreen with questions Doreen\_rivera@co.washington.or.us

Volunteer Coordinator Updates – Rick Collett

* + PTC Board Positions open for next year are President, Secretary, Treasurer, and Volunteer Coordinator
  + Rick sent home fliers advertising openings last week in Thursday folders and some teachers sent message in Seesaw
    - Rick did not hear from any interested parents
    - Rick will communicate soon that PTC events will not happen next year if board positions aren’t filled
    - Julie Lavers said she would take over secretary position next year

Principal Update – Christy Batsell

* We are coming up on the season for field trips at Terra Linda. Many classes schedule at least one spring field trip, and these enrichment opportunities are completely funded by the PTC. Thank you for supporting these opportunities for our students! By funding the trips, teachers don't have to spend time collecting money from students, families don't have to remember to send in money, and those families who are not able to easily pay the requested amount are not put in a position of asking for assistance. Through the PTC's generous support of field trips, all students are able to enjoy the experience, and teachers are able to focus on the educational aspects of the trip to enhance each student's learning. Thank you so much!
* Keep paying attention to state budget
  + Governor and legislative budgets are different
    - Governor’s budget is higher, but still involves cuts for schools
    - Central office staff member from Beaverton that lobbies for school district said there are good conversations being held at state level

Treasurer Update – Brian Baldwin

* + YTD Expenses $24,790
  + YTD Income $60,324
  + Checking $30,538
  + Savings $29,315
  + Surplus of approximately $7,000-$8,000 this year
  + Goal every year is to spend money in current school year
  + Request for funds – Sights and Sounds of Ghana Assembly – Christy Batsell
    - Ms. Brita missed last month’s meeting to request funds so school covered the expense
    - Requesting $200 to reimburse school
    - Assembly was wonderful, engaging experience
    - Motion to budget $200 for assembly
    - *Motion approved*
  + Request for funds – 3rd grade field trip – Heather Taefy-Cross
    - Large 3rd grade classes
    - Bridges field trip can only hold about 60-70 people so need to schedule two field trips
    - $700 for field trip and busses
    - Request for $700
    - Motion to budget $700 for 2nd field trip
    - *Motion approved*
  + Vote where to disperse surplus funds for 2018-2019 school year
    - Ideas from last month include classroom funds, TV’s & carts, microphones & speakers, cultural experiences, health room beds, flexible seating, book sets, standing desks, PE mats, choir risers, drums, wish list items, classroom party bins, bathroom paint & quotes
    - All attendees at PTC meeting voted for their top three items from above list
    - Items with most votes were microphones (12 votes), classroom funds (10), TV cart (8), and cultural experiences (8)
    - Question if grant money could purchase any items
      * Christy not aware of any technology grants
      * Julie Lavers suggested NWRESD grants
        + She will keep us updated on grant deadlines from NWRESD
    - At least 3 teachers have microphone that will have to be given back, 2 microphones owned by TL
    - Group discussed what items will benefit the most students
    - Cultural experiences could be planned by assembly committee
      * Suggestion to include this as a line item in budget for next year
    - Motion to purchase the following items:
      * 3 microphones for $1100 each = $3300
      * Wish List items totaling approximately $1665 = $1665
        + Includes item from wish list for Counseling & Leadership, Music, PE, Resource, Intervention, and Speech
      * Remainder of budget surplus to classroom funds $100 to 18 classrooms = $1800
      * Total amount = $6,765
    - *Motion approved*

Other Business

* Zach Olson spoke about phone safety and pressure from peers to own phones at a young age
* Zach wants to create parent group that is open to all parents at Terra Linda
  + Format undecided, maybe meet once per year to discuss phone use
  + Good online resource is <https://waituntil8th.org/>
    - Online group of parents that agree to wait until kids are older to purchase smartphones
* PTC doesn’t want to be a sponsor of the group as PTC should be an unbiased group
  + If group finds a guest speaker, board would be willing to have guest speaker at PTC meeting to educate parents
* How can parents be informed about the group?
  + Can post flier to community board
  + Create Facebook page for the group
  + Zach can provide link to Facebook page at future PTC meeting
  + Parents that are interested in joining the group should email Zach at Olsen.zach@gmail.com