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**Terra Linda PTC Meeting**

**February 5th, 2019**

**Meeting Minutes**

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| **President** | Tamara Peters |
| **Vice President of Fundraising** | Mike Baldwin/Jenn Collett |
| **Treasurer** | Brian Baldwin |
| **Volunteer Coordinator** | Rick Collett |
| **Secretary** | Emily Struthers |
| **Communications Coordinator** | Nicholas Peterka |

Meeting called to order at 6:34

**Meeting Minutes – Tamara Peters/Emily Struthers**

* Minutes from January meeting were reviewed prior to the start of the meeting
* Motion to approve minutes as written: *Motion approved*

**Open Forum – Rick Collett**

* Committee Chair Updates:
  + Movie Night - Kelly Olson
    - Kelly was unable to attend tonight but will give update at future meeting
    - She would like to hand over the position to someone else next year
  + Book Fair - Rick Collett
    - Book fair sales were $4,771.83
    - Sales were $1300 less than fall book fair, but fall is typically largest book fair
    - Bought remaining $1,976.03 of teacher books using Scholastic Dollars
      * 245 books
      * Includes books for classroom and non-classroom teachers
    - Should have about $2000-$3000 remaining in Scholastic Dollars for future use
    - Next Scholastic book fair is in May, Usborne fair in April
    - $2000 in book fund, possibly use some of it to purchase books at Usborne book fair
    - Some theft, especially on items that have ‘toy’ that can be removed from book
      * Will keep those items closer to register
    - Recommended to keep earning Scholastic Dollars instead of cash because greater value in scholastic dollars
      * We get about 50% of sales back in Scholastic Dollars
    - Suggestion to make sticker to put in classroom books purchased by PTC
      * Nicholas Peterka will design stickers for spring book fair
  + Winter Dance - Penny Galvin
    - Is it an issue for kids to run around outside?
    - Christy advised that unless a parent is supervising their child, students should not be running around outside
    - Format of dance to include hula hoop, limbo, games, and food kept kids engaged
    - Parents thought dance was a success
    - Penny will share more details at a future meeting

**Volunteer Coordinator Updates – Rick Collett**

* + Current Opportunities
  + The Read to Me and Read with Me opportunities have been updated to run through the rest of the school year.
  + New Opportunity - 5th Grade Math Help (probably doing math games). Each class could use someone Mondays, Tuesdays, Thursdays, and Fridays from 1:00 -1:20. They are hoping to have a consistent volunteer for the same day.
  + PTC Board Positions:
  + Each PTC Board Position commitment is for one year. A person may serve in the same position for a maximum of two consecutive years.
  + The following board positions will be open for next school year (2019-2020)
    - President
    - Secretary
    - Treasurer
    - Volunteer Coordinator (can be shared by two volunteers)
  + Board positions are crucial to the PTC and the school to provide support for our successful PTC programs.
  + If you are interested in becoming a board member. please see the position description/duties in our Bylaws and contact the current Volunteer Coordinator to share you interest.
  + Ideally, those interested should reach out now so they can shadow existing board members to learn more about the position during the current school year.
  + Rick will send info through SeeSaw and Thursday folder
  + Nicholas will post on social media
  + Will advertise at STEAM night and Kindergarten orientation

**Principal Update**

Dear Terra Linda Families,

Thank you to the PTC for sponsoring the Sock Hop on Friday last week! It was great to see so many families in attendance. There were fun activities, yummy snacks, and a great book fair to explore. I'm looking forward to our next event together: STEAM Night on April 12. Mark your calendars now because you definitely want to attend!

Report Cards will be available this week via ParentVue for those who requested to not receive a paper copy. Paper Report Cards will be sent home Monday afternoon for everyone else. You can update your preferences on ParentVue if you prefer to switch delivery methods.

Thank you for continuing to encourage your children to read every night. Do they have a cozy place to read? Do they have a high-interest book? Consider sitting down with them and reading side-by-side! Fostering the love of reading now will pay big dividends as our children move on to middle school, high school, and beyond. Enjoy the journey!

Christy

* + In this Thursday’s principal note, Christy will have message about vaping and Juuling.
    - 60% of high schoolers think it is safe
    - Need to start educating our elementary children now, before they learn about it from peers
    - Highly marketed towards children
    - Easy for teens to hide because it doesn’t smell and device looks like a zip drive
  + Budget meeting at Cedar Park
    - Facing a huge budget problem in Beaverton next year
    - Attendees completed activity to cut $22 million from budget next year
      * Very difficult to achieve without huge impact on education in Beaverton
    - Will learn exact state budget by June 30th
    - $12 million shortfall in December 2018 due to flat enrollment, decrease in ELL students and students in poverty, lower retirement rate of veteran teachers, underestimate of healthcare costs, pay equity
      * $8 million saved through:
        + Cutting 20% of operating budget

At TL that is $9500 loss

* + - * + Pausing some curriculum adoptions and textbook purchases
        + Restricting substitute usage for non-classroom positions
        + Hiring freeze on non-classroom position
      * $4 million covered by contingency fund
  + On positive note, students are doing great at Terra Linda
    - Christy supervised recess and kids are solving problems with peers and staying engaged in activities
    - Many teachers have also reported that behavior is going great at TL

**Treasurer Update – Brian Baldwin**

* YTD Expenses $24,790
* YTD Income $56,191
* Checking $31,174
* Savings $23,970
* Surplus is about $7000-$8000 without second fundraiser
* Budgets are on track
  + Need to follow up with Michele Fordice about Back to School picnic budget
  + Teachers are spending their budgets
    - Will clarify with classroom teachers that there is only one budget this year, not 2 budgets as in previous years
    - Possibility of dividing money by students next year versus by teacher
    - Tamara had conversation with a teacher that might request extra funds for field trip at future meeting

**Budget Surplus Brainstorming Session**

* Christy asked teachers to brainstorm big ideas for fundraiser next spring
  + Redesign of library with furniture, shelving, carpet, cost is approximately $30,000
  + TV set ups for each classroom, $1,500 per classroom
  + Some classrooms trying out classroom speakers, $1,100 per classroom
  + Outdoor classroom on south end of building
  + Redesign of office space
  + Bringing more cultural experiences to TL students through guest speakers and assemblies
    - In previous years there was a committee that planned cultural events for the school
    - Sunset performing Music Man this year and TL will attend
      * Walking field trip for whole school
  + Music room instruments
* Smaller items to purchase with surplus budget this year
  + PE equipment
  + Microphones for sound system in gym
  + Purchase a few TV set ups or teacher speakers
    - Currently have 5 TV set ups
      * 3 in classrooms, 1 in music room, 1 in makerspace
  + Need for makerspace items?
    - Instructional technology day happening at TL soon
    - Teachers might have more ideas of what they want in makerspace after technology day
    - Are teachers using makerspace?
      * Would be good to get feedback on how often it is used
  + 3D printer
    - Sunset will let us use their high-end 3D printer after students practice on our basic 3D printer
  + Give teachers additional funds
  + Purchase kits for all students to build, similar to the Home Depot Saturday projects
* Suggestion to send email to families to vote on big ticket item so we get more input
* Christy will survey teachers to find out what items they want from surplus budget
* We will advertise better for next month’s meeting to let families know we will be voting on items to purchase and hopefully have increased attendance

**Other Business**

* One School One Book was very well received by students
  + Celebration at lunch with people dressed up as characters
  + Book was great but also had some mature parts for younger readers
  + Reading schedule is better over 3 weeks versus longer schedule
* Camp Achieve
  + Christy applying for grant again through BEF
  + Change in schedule so that students attend for 1 week, 2 weeks off, 1 week on, 2 weeks off, 1 week on
    - TL teacher checking in with student during off weeks
  + Goal is to keep students reading throughout the summer
  + Time in building is high interest, including time in makerspace and other engaging activities
  + Need to put schedule out soon for families to plan ahead
  + Possibly partner with Club K to make a full day option

Meeting adjourned at 8:04