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**Terra Linda PTC Meeting**

**February 7, 2018**

**Meeting Minutes**

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| **President** | Tamara Peters |
| **Vice President of Fundraising**  | Jenn Collett  |
| **Treasurer**  | Brian Baldwin  |
| **Volunteer Coordinator**  | Rick Collett  |
| **Secretary**  | Emily Struthers |
| **Communications Coordinator** | Michele Fordice |

Meeting called to order at 7:05.

Meeting Minutes – Emily Struthers/Tamara Peters

* Minutes of the January 10, 2018 meeting were circulated prior to the meeting and asked to be reviewed
	+ Recommendation to move name of Buddy Bench contact person under ‘Other Business’
* Motion to approve minutes: *Approved as amended*

Open Forum – Tamara Peters, Gavin Redshaw, Jenn Collett, Robyn Cooper

* Directory update – Gavin Redshaw
* Only 8 families have requested updates
* Two pdf files available online in different formats
* PDFs are uploaded on website, but unable to log in at this time
* Plan to use same password for all users to access PDF this year
* Next year families will be able to log in and update own information
* Include form in Welcome Packet next year so that families can opt out before school year, however families can edit or opt out at any point
* Master list of families included in PDF was from the office and only included families that agreed ahead of time to share information; families had option to opt out through district paperwork earlier in the year
* Next step is to send email to families through Maria to share password with families
* Families can request to update information the remainder of this year, but others may have already downloaded PDF
* STEAM night – Jenn Collett
* Science fair and art blast are being combined to create STEAM night on April 20
* OMSI will be there
* Passport model with various stations to visit
* Several schools already held steam nights this year: Sato, Chehalem
* Future Bus will be on site again
* Suggestion to auction or raffle kids’ artwork, possibly implement for future years
* Buddy Bench update – Robyn Cooper
* We have donated bench
* Sherwin Williams donating paint
* Still need to determine location and Facilities Improvement Process: bench installation needs to be approved before we move forward, delay in response from maintenance because they are overloaded and don’t have enough resources
	+ Christy reaching out to FIP again
* Will have student contest for design suggestion to help spur interest
	+ Decision to wait for timeline from FIP before announcing student contest

Guest Speaker – Lauren McAndie

* Lauren McAndie, fifth grade teacher, will be sharing how teachers use the 90-minute reading block each day to strengthen our readers. See an example of a mini lesson, learn about reading goals, and learn more about the Lucy Calkins Units of Study in Reading.
* Christy Edmonds presented in October on IRLA
* Lauren has taught 4th and 5th grades, currently teaching 5th
* All classes have 90 minute reading block using Lucy Calkins Units of Study curriculum
* Structures within reading block: mini-lesson, independent reading time, one-on-one reading conference, small groups, individual reading goals
* Video example of mini-lessons from Lauren’s class on nonfiction text and skills to figure out meaning of unknown words; mini-lesson to teach skill, then try skill with partner, then try skill individually
* If students are not understanding skill, teachers will have additional strategy group
* Small group and conferences give teachers a chance to individualize lesson to meet students’ needs
* Biggest way for parents to support students at home is to have them read at least 30 minutes every night in books that are interesting to them, if possible find a series that your child is interested in
* Suggestion to share reading list by genre/level to give ideas to families

Volunteer Coordinator Update – Rick Collett

* We now have 377 volunteers associated with Terra Linda in the Volunteer System!
* If you would like to volunteer at Terra Linda, please visit <https://www.terralindaptc.org/> and select Get Involved > Volunteer, to see current volunteer opportunities, or to sign up to become a new volunteer.
* Current Committee Chairs
	+ - If you know that you will not be returning next year, or do not plan to continue as chair, will you help us make sure that someone has replaced you?  Please help identify and train the Committee Chair for the upcoming school year.
		- Once you have identified that person, please let me, Rick Collett, know (volunteers@terralindaptc.org).  If you need help in finding someone who might be interested, let us know now so we can help advertise and network to find a sufficient replacement.
		- If you plan to continue your role as Committee Chair for the 2018-2019 school year, please let me know as well.
		- Thank you for all you have done for Terra Linda this year!
* This Month's Volunteer Needs:
	+ - Read to/with Me: Kindergarten, 1st Grade and 2nd Grade.  Opportunities all morning, 30 minutes each shift, M-F.
		- Book Fair: February 27th - March 2.  Help ringing up book sales and/or helping students select books.
* Other Volunteer Needs
	+ - Kelly Olson needs help with OBOB (Oregon Battle of the Books).  A volunteer that is looking to encourage reading for 3rd-5th grade students would be a great fit. The monthly meetings are September-February. The position is really flexible and requires two hours a month, more hours are available. Kelly would like to start working with someone now to prepare for next year.  Send questions to kellyaolson@gmail.com
* Questions about volunteering at Terra Linda?  Please let me know at volunteers@terralindaptc.org

Fundraising Update – Jenn Collett

* Thank you to everyone who has purchased something off the Terra Linda Wish Lists already this year. The support has been wonderful and greatly appreciated! The Wish Lists have been recently updated just in time to send a little love to your child’s class for Valentine's Day! If you are interested in a higher-priced item, consider reaching out to other parents and coordinating a group gift.

Treasurer Update – Brian Baldwin (15 minutes)

* Budget update
	+ FYTD Expenses $28,243
	+ FYTD Income $38,606
	+ Checking $43,343, savings $21,200
		- Savings already allocated for items such as drinking fountains, author visit, artist in residence
* 2017-2018 school year extra funds discussion
	+ See attached spreadsheet
	+ Board met with Christy to get recommendations from teachers on items they would like money spent on
	+ Makerspace, Wish Lists, and Gaga Ball Pit were at top of teachers list
	+ Proposing extra $300 per classroom teacher to spend this year for class supplies, wish list items, enrichment
		- Classroom teachers can pool money
		- Teachers can look at link on budget to see how much money they have left to spend
		- Michele will communicate with teachers to let them know we are giving them more money, link to budget, timeline to spend money
		- Biztown is separate line item in budget, regularly costs $2400, this year cost is $1100, classroom enrichment money is separate from Biztown
		- If teachers do not spend any class funds/enrichment/extra money before set date, proposing that remaining money will go to the library to buy books
		- Teachers will need to communicate end of year field trips in advance so that money is set aside
		- Some teachers have received wish list items, no way to track items through Amazon wish lists so we are unsure how many items have been purchased
		- Wish list is a new process for teachers and they are still working through what items they want to add
	+ Propose to purchase specific wish list items for PE, Music, Library, and Resource
	+ Propose to purchase games from Intervention wish list to use for alternate recess activities
	+ Makerspace
		- Use extra room in module for Makerspace
		- Suggestions include 3D printer, Legos, computers/Ipads for programming, as well as low-tech supplies
		- Whole classes could use Makerspace as a creative space, a few kids could use it at recess, or possibly use during technology classes
		- Someday Makerspace could be used for STEM activities in collaboration with Sunset students
		- Low–tech example is the Garage Room at Children’s Museum, several elementary schools in the district also have Makerspace
		- There is a district employee assigned to four schools that could be resource to help train teachers
		- No instructional aide would be assigned to Makerspace, but possibly tech classes could use it
		- Suggestion to invest $4500 this year and possibly invest more next year; usage will help us determine how to purchase future supplies
		- Need committee to help decide what to purchase, there are 3-4 teachers that are interested
	+ Motion to approve spending $8,075 for class funds and wish list items
	+ Motion approved funds: *Approved*
	+ Michele will communicate extra funds to teachers
	+ Will revisit spending funds for Makerspace and printer in March meeting
	+ Need to form committee to develop list of items for Makerspace before March meeting
	+ Suggestion to possibly combine teacher funds and enrichment funds next year

Committee Updates – Kelly Olson

* Running Club: Students have run 890 miles this year.  The track has enabled us to run the last two months, while at this time last year Running Club had to go on hiatus due to soggy field conditions.  Looking for ideas to tally laps that are run during PE and with classroom teachers.  Suggestions appreciated.
* OBOB: Official school wide battles will be held on Friday, February 23 after school in the library and 5th grade classrooms.  OBOB has ten teams participating this year.  One team from the school will advance to the regional competition in March.
* Coding Club: Coding Club is much more manageable with fewer students this year.  Jeff has not decided on a text to use for the class.  We likely will not spend the entire budget this year.  Jeff may not continue next year so that he is able to focus on a robotics team for Ronan.  Is there interest to continue?
* Girls on the Run: Girls on the Run was cancelled at Terra Linda due to lack of coach and participant interest.  Should we pursue GOTR in the future?
	+ Concerns include high cost per student, small number of available slots, girls only
	+ There is interest in alternate format running club after school that would include all students and be more affordable

Principal’s Update – Christy Batsell

Thank you for all the support families continue to provide to our Terra Linda community. We appreciate seeing so many volunteers checking in each day to help with a variety of activities.  If you'd like to get involved but aren't sure how, please call us at Terra Linda or contact the PTC Volunteer Coordinator at volunteers@terralindaptc.org . Thank you for all the sock and underwear donations benefitting the Beaverton School District Clothes Closet.  The items will help students across the district, as well as our own Terra Linda students.

On Friday, February 9, please be sure to check your student's backpack for their First Semester Report Card which shows your student's progress toward meeting end of grade level learning targets. Also, watch your email over the next few weeks for a link to sign up for Parent-Teacher Conferences which will be held March 7 and 8.  We are looking forward to connecting with each family in person about their student's growth so far this year as well as areas we'd like to focus on before the end of the school year.

As always, please call us at Terra Linda if you have any questions or concerns.

Other Business

The Beaverton School Board on Monday, Jan. 22, 2018 unanimously adopted a resolution to place a five-year Local Option Levy Renewal on the May 15, 2018 ballot. This is a vote-by-mail election.

If approved, the Local Option Levy Renewal would allow Beaverton schools to preserve 300 teaching positions, maintain class sizes, and help ensure students are prepared for post-high school success. The levy renewal costs $1.25 per $1,000 assessed property value. Homes with the median assessed value of $238,000 would continue to pay less than $25 per month. The levy could raise approximately $31-$35 million a year.

In 2013, voters approved a five-year local option levy to restore teaching positions that had been cut due to repeated state funding shortfalls. The levy has raised $128 million, and 100% has remained in Beaverton schools to fund approximately 300 teaching positions and reduce class sizes. In the 2017-2018 school year, 158 of these positions were allocated to Beaverton's elementary schools, 53 to middle schools, 70 to high schools, and 18 to options schools. The current levy pays for five full time teachers at Terra Linda.

Meeting adjourned 8:39

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| **Item** | **Estimated cost** |  |  |  |
| Supplemental class funds - Clark | $300 |   |
| Supplemental class funds - Meinhart | $300 |  |
| Supplemental class funds - Kohl | $300 |
| Supplemental class funds - Schrader | $300 |
| Supplemental class  funds - Schroeder | $300 |
| Supplemental class funds - Marlia | $300 |
| Supplemental class funds - Piper | $300 |
| Supplemental class  funds - Wick | $300 |
| Supplemental class funds - Wilcox | $300 |
| Supplemental class funds - Axman | $300 |
| Supplemental class funds - Klemens | $300 |
| Supplemental class  funds - Taefy-Cross | $300 |
| Supplemental class funds - Craft | $300 |
| Supplemental class  funds - Linde | $300 |
| Supplemental class funds - McAndie | $300 |
| Supplemental class  funds - Yen | $300 |
| Supplemental class  funds - Rafanan | $300 |
| Supplemental class  funds - Hefty | $300 |
| Supplemental class  funds - Eckrode | $300 |
| Wish list (PE) -  yoga supplies | $1,140 | school-wide needs |
| Wish list (Music) - 3 drums | $450 |
| Wish list (library) - mosaic poster | $30 |
| Wish list (Intervention) - Jumbo checkers | $90 | To create an alternative recess game area |
| Wish list (Intervention) - Jumbo chess | $160 |
| Wish list (Intervention) - Jumbo blocks | $180 |
| Wish list (Intervention) - Jumbo toppling tower | $85 |
| Wish list (Intervention) - Jumbo 4 to score | $240 |
|   | **$8,075** | **Total** |