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**Terra Linda PTC Meeting**

**December 6, 2017**

**Minutes**

|  |  |
| --- | --- |
| **President** | Tamara Peters |
| **Vice President of Fundraising**  | Jenn Collett  |
| **Treasurer**  | Brian Baldwin  |
| **Volunteer Coordinator**  | Rick Collett  |
| **Secretary**  | Kristine Baker  |
| **Communications Coordinator** | Michelle Fordice |

Meeting called to order at 7:02 p.m.

**Meeting Minutes** – Kristine Baker/Tamara Peters

* Minutes of the November 1, 2017 meeting were circulated prior to the meeting and asked to be reviewed.
* *Motion* to approve minutes: *Approved*

**Open Forum** – Tamara Peters, Kelly Olson, Becky Seppala

* Site application for Girls on the Run has been submitted.
	+ This is an international organization that has a local chapter here in Beaverton. They are active in the Beaverton district.
	+ It is a girl’s empowerment program that uses running to encourage empowerment and self-confidence.
	+ Girl’s age 3-5th grade are allowed to join, and it is not limited to Terra Linda students.
	+ It costs $190 and scholarships are available.
	+ There are 2 practices a week for 10-12 weeks, culminating with running a 5K.
	+ It runs after school for 75-90 minutes (3:15-4:30/4:45).
	+ A chair and 2-3 other coaches are needed.
	+ It is a well-managed program. Each girl has a mentor (volunteer).
	+ Registration begins in mid-January
	+ Look for information in the PTC Blast
* Running club
	+ The Turkey Trot was held this week - 125 kids ran and received a turkey charm
	+ The December event will have an evergreen tree charm
	+ There are lots of new volunteers
* OBOB
	+ There will be a Friday meeting and registration will need to be completed
	+ There are 40-50 students which is consistent with last year
	+ Online registration will be used this year
	+ Next year we will need a co-chair
* Coding club
	+ Coding club will begin January
	+ It will be 6 sessions and focus on building a website
	+ There will be a 20 student limit
	+ It will be held Friday’s after school
	+ There will be an application process and students will need to demonstrate a strong interest or experience
* Dining for Dollars
	+ We earned $442.15 from Pizzacato
	+ Last year we raised $650
	+ Subway will be our next Dining for Dollars in January
	+ We applied for McMenamins again and will update later as the manager is still choosing schools

**Math Instruction** - Christy Batsell & Bridget Piper

* We want kids to learn to love math!
* Math Development
	+ There is a developmental sequence that occurs
	+ We assess where the student is at and then move them along the sequence
	+ Again, we want it to be fun!
* Cardinality
	+ Learning to hold a number value in your head
* Understanding the number value
	+ 1 more; 1 less; 10 more; 10 less
	+ Place value – ones, tens, hundreds; 5 contains 1,2,3, and 4
* Break numbers apart
	+ The Humpty Dumpty strategy
	+ When students can do this then they have a really good sense of number
* Move from Concrete ---to---- Abstract
	+ manipulatives, models, numbers, algebra
* We are building numeracy and number sense
* We are adding strategies to the math tool kit
* We are becoming efficient and accurate
* A sense of discovery is important
* Math strategies:
	+ Use manipulatives
	+ Draw a math picture
	+ Use a smaller/easier model (use little numbers to work up to the big numbers)
	+ Ask questions - What do you know? Where would you start? Is your answer reasonable?
	+ Focus on the process rather than the answers (show me your work); (developmentally can they move to the next level)
	+ Celebrate mistakes as an opportunity for learning; Mistakes – Yay! Example: I really liked how you used your strategy. You have shown great math but you do have an error. Can you find the error?
* Be Nimble with numbers
* Foundational number sense
* Flexibility and Creativity

**Volunteer Update** – Rick Collett

* We’re up to 364 volunteers at Terra Linda!  A big thank you to all those that volunteer!
* We’re still in need of a lot of classroom help.  Below are the open classroom positions.  If you have some time to spare, please consider signing up.  Most Classroom Representative work can be done at home. Information on the positions can be found on the PTC website ([terralindaptc.org](http://terralindaptc.org)) under Get Involved > Volunteer.  You will also find information there on how to become a volunteer, if you are not one already.  Please contact me with any questions at volunteers@terralindaptc.org.  Thank you!
	+ Classroom Representative
		- K- Clark
		- K – Kohl
		- 1 - Marlia/Clement
		- 1 – Schrader
		- 2 – Wick
		- 3 – Axman
		- 3 – Klemens
		- 3 - Taefy-Cross
		- 5 – Rafanan
		- SRC – Eckrode
	+ Party Parent
		- 1 – Marlia/Clement
		- 2 – Piper
		- 5 – Rafanan
		- SRC – Eckrode

**Fundraising Update** – Jenn Collett

* **New Business**
	+ Thanksgiving project
		- 54 Terra Linda families requested assistance this year
		- Request for increase to Thanksgiving project budget
		- Originally budgeted $1,000 (3 years ago we guessed at how many would be needed and over purchased. These were held onto for last year so we had the $1000 and then the extra gift cards. This was forgotten about when we budgeted it for this year. It costs about $1500 each year)
		- PTC board approved an additional $100 on 11/16
		- Requesting approval for an additional $260
		- *Motion* to approve an additional $260 - *Approved*
	+ **Fall Fundraising update**
		- US World Class Taekwondo fundraiser
			* Brought in $686
			* Company rounded up to a $1,000 total donation
			* Another fundraiser planned for April 2018
		- Bales Cedar Mill
			* Recently presented Terra Linda with $413.10 check
		- Pizzicato fundraiser
			* Brought in $442.15
			* Next Dining for Dollars event is planned for Subway on 1/25
	+ **Jog-A-Thon update**
		- See separate document
		- Projected total is $24,900
		- We are ok this year. What can we do for fundraising for next year?

**Treasurer Update** – Brian Baldwin

* FYTD expense $22,702 (not including the $10k transfer to next year)
* FYTD income $36,403 (not including the $10k transfer, $35k carry over, and $14k grant funds)
* Zero categories after event is over to predict debt/surplus with the original budget listed in notes column.

**Principals Update** – Christy Batsell

* Many of our teachers are using **SeeSaw** this year to communicate with families about student learning and classroom happenings. Go to [https://web.seesaw.me/parents/](https://urldefense.proofpoint.com/v2/url?u=https-3A__web.seesaw.me_parents_&d=DwMF-g&c=7DfhQjPWzR3PmWBQVpi-kw&r=-FwFTQEhpneExjWcnDHXSPPLfMnLZJ6-gpyloFy2P2A&m=pnBdJeKsX4SHz5M7hjtq21CuzRPWyKkoPCf1_olepLw&s=Ta20k8JEKL5z-Ts8nIJ9sWRryq8620UJaE687rvLk3o&e=) for a short overview and a video explaining how SeeSaw works.  SeeSaw is a digital portfolio to show you what your student is learning, and families only receive notifications about their own student's work. Teachers also send out notifications to the whole class explaining what everyone has been learning or announcements about upcoming events. SeeSaw posts also allow you to ask your student specific questions about what they are learning. Instead of asking what they did in school that day, you can say something like, "Tell me a few of the Snap Words you learned today."
* If you haven't yet downloaded the free app to your cell phone, computer, or other device, please take a few minutes and install it.  Then, scan the QR code provided by your student's teacher. I've loved watching my own son on SeeSaw as he reads books he's written at school!
* **We need more Classroom Volunteers!** If you have a spare hour during the school day, we would love to connect you with a teacher. We need volunteers to work with students on a variety of skills as well as volunteers to help with classroom tasks, such as helping prepare for an upcoming activity or organizing activities that have already been completed.
* Please email your student's teacher with the time(s) you're free during the week.  Teachers will then let you know what they need during that time or connect you with the Classroom Rep. Even if you're only available occasionally, please let your student's teacher know.  We can always use extra help!  If you're interested in volunteering in classrooms other than those with your own children, please call the office and we will connect you with a teacher without regular volunteers.

**Other Business** – Tamara Peters

* Community Relations Coordinator Board Position
	+ Establishes and maintains relationships with local companies, organizations, and community members in order assist with fundraising efforts and volunteering opportunities as well as special projects as needed.
	+ Attends PTC meetings and monthly Board meetings.
	+ Abides by the PTC Bylaws and Standing Rules.
	+ This is a 2-year position.
	+ Vote in for the next school year?
		- Suggested that we have someone in mind before making position
* Vote in New PTC Secretary
	+ Emily Struthers has volunteered for the position of Secretary
	+ *Motion* to vote in Emily Struthers - *Approved*