



## Terra Linda PTC Meeting

**March 14, 2018**

### Agenda

<b>President</b>	Tamara Peters
<b>Vice President of Fundraising</b>	Jenn Collett
<b>Treasurer</b>	Brian Baldwin
<b>Volunteer Coordinator</b>	Rick Collett
<b>Secretary</b>	Emily Struthers
<b>Communications Coordinator</b>	Michelle Fordice

1. Meeting Minutes - Emily Struthers/Jenn Collett (5 minutes)
  
2. Open Forum - Jenn Collett (10 minutes)
  
3. Guest Speaker - Dr. Shannon Anderson (15 minutes)
  - Dr. Shannon Anderson, principal at Cedar Park, would like to introduce herself and talk about Cedar Park Middle School
  
4. Volunteer Coordinator Update - Rick Collett
  - We now have 398 volunteers associated with Terra Linda in the Volunteer System!
  - If you would like to volunteer at Terra Linda, please visit <https://www.terralindaptc.org/> and select Get Involved > Volunteer, to see current volunteer opportunities, or to sign up to become a new volunteer.
  - A big THANK YOU! to all those volunteers who helped with the classroom Valentine's Day parties.
  - This Month's Volunteer Needs:
    - Clothes Closet - It is Terra Linda's responsibility to provide volunteers from 9am-4pm on Wednesday, March 21 at the Beaverton School District Clothes Closet. [16550 SW Merlo Road, Beaverton, OR 97006](https://www.terralindaptc.org/). Having volunteers who are bilingual is not necessary, but very helpful. There are 3 slots available per each shift. To sign up, please visit either the PTC web page or My Volunteer page > Opportunities and look for Clothes Closet.
  - Questions about volunteering at Terra Linda? Please let me know at [volunteers@terralindaptc.org](mailto:volunteers@terralindaptc.org)
  
5. Treasurer Update - Brian Baldwin, Jenn Collett (15 minutes)
  - Extra Funds final count
  - Makers Space Update/Proposal & Vote
  
6. Committee Updates - Pam Jeffery, Rick Collett, Michelle Fordice, Becky Seppala, Kristine Baker (10 minutes)

- Scholastic Winter Book Fair Update - Chair: Pam Jeffery, Co-Chair: Rick Collett
  - The winter Scholastic Book Fair was a great success. We sold over \$5,000 of books and other items, and received a \$1442.36 cash profit. We were able to use the Scholastic Dollars we received to purchase two books for each teacher and books for the library.
  - Pam and Rick would like to thank the following volunteers that helped during the fair: Kelly Olson, Michaela Dorf, Julie Barnett, Jeimy Alejandro, Fumie Jeffords, Olivia Urrutia, Meredith Norris, Danielle Justice, Becky Seppala, Kristen Redshaw, Gavin Redshaw, and Mike Baldwin. They would also like to thank Library Aide Lisa Nelson for her help.
  - Our Spring Scholastic Book Fair is our BOGO event (buy one get one free!) and will be May 22-25.
- Restaurant fundraiser update from January's event at Subway - Becky Seppala
- **Usborne Books & More Book Fair - Kristine Baker**
  - April 18-20:
    - Morning hours: 8:10-8:28 a.m.
    - Lunch periods: 10:45 a.m. - 12:45 p.m.
    - After school Weds: 1:30-2:00 p.m.
    - After School Thurs/Fri: 3:00-3:30 p.m.
    - Science Fair/STEAM night: 6:00 - 8:00 p.m.
  - Set up Tuesday, April 17 4-7 p.m. (requested, not confirmed)
  - Take down Friday, April 20 8-10:30 p.m.
  - 1-2 volunteers have been requested for each shift and take down/set up
  - Online ordering (is open now): <http://s3809.myubam.com/929193>
  - Book Fair details:
    - At the book fair, in addition to tables of books, there will be a Michelle Nelson-Schmidt table to take pre-orders and get parents and students excited about her visit.
  - We do not do posters, pencils and other non-book items.
  - The free books earned from the book fair (50% of retail sales after reaching \$250 in retail sales) will need to be turned into me by April 27. Shipping is free.
- **Author Visit Update - Kristine Baker**
  - Michelle Nelson-Schmidt
  - Assembly date: Wednesday, May 2
  - Assembly times: 8:30-9:15, 9:30-10:15, 10:30-11:15
  - Assembly location: In library
  - Payment: Received. Thank you!
  - April 19
    - Pre-sale fliers will go home. All pre-orders are personalized.
  - April 20
    - Author visit table at Book Fair during STEAM night. Will be taking pre-orders and will have information about Michelle and her visit.
  - Friday, May 4
    - Post orders due. Post orders are autographed, but not personalized.
  - Michelle has a Storytime Live each week. Check it out on YouTube. Here is a link: <https://www.youtube.com/user/michellenelsonschmid>
- **Committee Chair Vacancies:**
  - Clothes Closet
  - Back to School Picnic
  - Walk and Bike to School Day
  - Green Team
  - Coding Club
  - Fall Dance
  - Movie Night
  - Science Fair
  - OBOB Co-Chair
  - Scholastic Book Fair Co-Chair
- **PTC Board Vacancies:**
  - Vice President of Fundraising
  - Communication Coordinator

- Volunteer Coordinator Co-Chair

7. Principal's Update - Christy Batsell (10 minutes)

- Christy will provide updates on Makerspace, enrollment projections for 2018-2019, and the upcoming Public Safety presentation

8. Other Business - Jenn Collett (5 minutes)

- Child Abuse Detectives Offer Free Training to Community Groups (email attached): Using research-based evidence, the class discusses the prevalence of child sexual abuse and covers common characteristics of adult offenders and child victims. The class focuses on preventing child sexual abuse, as well as how to respond if a child discloses they have been victimized. Detectives also share case studies and what community resources are available when an individual or family experiences child sexual abuse.
  - Would there'd be any interest in this topic? It is a 2-hour training, so it would have to be done on a different night from the PTC meeting. We're happy to organize, if there's an interest in it.
- Save the Date for the April PTC meeting, 4/4 at 6:30pm (please note the early start time). BSD Emergency Coordinator, Ashley McConnell Vanderjagt, will provide an overview of BSD's emergency preparedness program and improvements, emergency protocols and drills, and emergency preparedness tips for the home and family.