



**Terra Linda PTC Meeting Minutes
January 13, 2016**

President	Erica Soto	elynnsoto@hotmail.com
Vice President		
Treasurer	Kip Stevenson	Kps03@comcast.net
Volunteer Coordinator	Pam Jeffery	pamandkevin@comcast.net
Volunteer Coordinator	Jennah Jevning	jjevning@gmail.com
Secretary	Kelly Olson	kellyaolson@gmail.com

Meeting called to order at 7:00pm
18 attendees

Welcome and Introductions- Erica Soto

Minutes-Kelly Olson

- Minutes were read and approved

Treasurer's Report- Kip Stevenson

- Additional \$1,000 donation for Jogathon brings total to \$40,000
- Matching Funds continue to come in from Kaiser, Benevity
- Expected \$3-6,000 additional income this year
 - Papa's Pizza and Piccalo Mondo
 - Still waiting for McMenamins
- We are on track, with outstand expenses
- \$1900 for Thanksgiving
- Paid for Jogathon
- \$25,000 expenses this year
- Bank Account: \$77,500
- Savings Account: \$4,000

Volunteer Coordinator Report

- Still need a Science Co-chair
- Still need an Art Blast Co-chair

New Business

- **Teacher Report, Mrs. Yen**
 - 4th grade is learning about Lewis and Clarke, Louisiana Purchase
 - Friday, March 4 is Pioneer Day
 - Almost done with long division and multiplication in 4th grade
 - 5^h grade is working on animal reports
 - Learned about the Revolutionary war
 - Preparing for We the People
 - School is doing Pennies for Patients- class that brings in the most money will get a pizza party.
- **Jogathon Update, Kristine Baker**
 - Starting some large corporation donation
 - Reaching out to our Spanish community better.
 - Trying to hae a art contest for the tshirt design. Trying to have one business sponsor the tshirts.
 - They need additional help.
 - Prizes, Procurement,
 - Next meeting in February
 - Reach out to parent room volunteers
 - Look to increase fund
 - Part of a broader volunteer shortage
 - Set up a booth at PTC events
- **Sunset Credit Union, Wanda**
 - Sunset Credit Union- Wanda
 - Fiinancial Literacy Course
 - At Oak Hills
 - 4 week course, one hour a week, targeting 3-5th grade
 - Provides some basic information: how to write a check, investing, budgeting
 - TL currently does Junior Acheivement
 - Kids can make accounts and there is a Savings Challenge
 - They were sponsors for the Jogathon
 - This is a free program
 - Financial Beginnings, a nonprofit. Volunteers are needed, and this is the way they volunteer
 - \$5 minimum account balance
 - Requirement to join is Cedar Mill
 - Parent will need to be on the account
 - Need 2-3 week notice
- **Movie Night, Erica Soto**

- Movie Night
- Fright, January 22, 2015
- Big Hero Six
- Doors open at 6:30
- Movie at 7:00
- Suggested Donations: \$1 person/ \$5family
- Concessioins
- Need some volunteers
- **Carnival, Danielle Justice**
 - Spirit Week and Carnival
 - Feb. 16-19
 - Week ends with the carnival
 - Need lots of volunteers
 - Great for HS volunteers
- **PTC Board Openings, Erica Soto**
 - Every position is open
 - Kip and Pam would consider remaining on the board
 - Starting the conversation and the process to fill these positions
 - Considering longer terms on the board
- **Vote Approved to Purchase Tshirts for new staff for \$77.00**
- **Enrichment Fund Request**
 - Enrichment Fund Request is attached
 - What is One School, One Book
 - Looking to roll out in September, but purchase books this year
 - Book Request
 - Poor wording regarding PTC
 - Many people voiced their concerns that this request insulted the volunteer hours (blood, sweat, tears) that people give to the school
 - Author Visits
 - Prices vary, may result in one author travelling from a distance, or several local authors
 - Mrs. Yen, says great influence
 - Teachers miss having it
- **Vote Approved to Fund All Enrichment Requests**
- **Track Committee Update**
 - The most significant development since our last meeting is that Anonymous Donor that will be matching all funds raised to the track, up to \$100,000. This donation comes with the requirement for a ¼ mile standard, all weather track. We are thrilled to have received this support.
 - Nike will also double match all donations to the Terra Linda Track
 - Nike grant was submitted. There was a conversation in December requesting a more detailed budget and that all fundraising to be complete, except for \$40,000. We are working towards meeting these requirements to remain eligible for this grant. This grant is one only one of several that we are pursuing.

- Current Fundraising, including pledges and our matching donation is \$75,477.64.
 - These funds have been raised through these means:
 - Pledges: \$29,200 (includes Anonymous Donor for \$25,000)
 - PTC PayPal: \$976.97
 - Track PayPal: \$2,211.85
 - Nike Pledged: \$4,500 (includes Double Match)
 - Nike Account: \$200 (includes Double Match)
- This week we began our business sponsorship program by mailing out letters to local businesses. We will follow up with them in the upcoming weeks and months.
- We are beginning to focus on the Auction, on April 2.
- Track Committee would like to propose a track sponsorship from the PTC to fund the auction:
 - \$1500 for venue reservation
 - \$1000 for auction software
 - \$2200 for classroom art projects
 - Misc expenses
- Only Auction net funds would be matched by the Anonymous Donor
- **Vote Approved to open a Bank Account**
 - Signers will include: Kip Stevenson, Becky Seppala, Kelly Olson
- **Vote Approved to transfer \$976.97 from PTC PayPal to Track Account**
- **Vote Approve to sponsor the Track at the Gold Level, \$10,000**
- **Open Discussion**
 - PTC needs to consider a strategic plan for surplus and sustainable fundraising as demographics of the school change
 - PTC Board will be meeting with a district employee for assistance implementing a more transparent and strategic budget

Meeting Adjourned at 8:30pm
 Next February Feb. 10 at 8:35am