



## **Terra Linda PTC Meeting Minutes**

**October 5, 2016**

President	Shana de la Fuente
Vice President of Fundraising	
Treasurer	Kip Stevenson
Volunteer Coordinator	Michelle Neiss
Secretary	Karen Hayson

Meeting called to order at 7:05 pm

17 attendees

### **Minutes – Karen Hayson**

- Minutes from the September 8, 2016 meeting.

*Motion to Approve:* Approved

### **Financial Update – Shana de la Fuente**

- Concern was raised by a group of parents in regards to the PTC fundraising initiatives and requests made to families. Discussion also included queries regarding use of funds rolled over from prior year and reserves. No specific action item arose from the discussion.
- Budget and status provided, along with 7-year history. Total budget in-line with 2011 and 2012 levels.
- Transparency – budget will be posted on website.
- Action Item: Create summary to show funds coming in and anticipated balance at the end of the year.

### **Volunteer Update – Michelle Neiss**

- Thank you to volunteers who have registered and are using the new system.
- Lots of chair positions open - Science Fair Co-Chair; May Day Grams; Art Blast Co-Chair; One Book One School.
- Treasurer – position will be vacant next year, start recruiting now to allow for possibility of training.

### **Jog. A Thon Update**

- T-Shirts are fully funded and will be distributed to every student and teacher.
- Successful Pep Rally and Terra Linda Tiger circulating to boost enthusiasm.
- Goal set based on data points from 2015 Jog-A-Thon. Limited information available to establish goals. Goal is suggestion only.
- Participation is encouraged for every child – each child will receive a T-Shirt and everyone who goes on field goes into the raffle.

### **Upcoming Events**

- Fall Dance – this is a community event – cookies and glow sticks will be available for every child.
- Book Fair – 10/17 to 10/21 – Volunteers required
- Halloween Parties – Party Parents still required for some classrooms.  
Action: Ensure Party Parents are aware of food guidelines.
- Tiger Club – held after school and commenced this week. By invitation. More volunteers required.
- OBOB – information packets to be distributed 10/19

### **Principal report – Mrs. Batsell**

- Good start to the year.
- Math Lab – students are required to complete 90 minutes of math during the day. Schedule is challenging to fit in Math Lab and content is old compared to current curriculum. Meeting to be held next week to discuss strategy for transition, other volunteer opportunities and ways to continue to challenge students.
- Courtyard Project – propose to move Sam's Circle to courtyard and create memorial/gathering space for classes.  
Action: Project Manager required – seek volunteers.

### **New Business**

- Coding Club – new after school club to be held once a month starting in October. Target students 3rd to 5th grade. Transportation provided. School sponsored activity – allows club to use space. School staff will supervise. Funding requested from PTC.  
Action: Confirm level of funding requested and clarify what the funding will cover.

### **Open Discussion**

- Track Update – land use application nearly complete. Meeting with Clean Water services – next 2 weeks and then submit to Washington County Land Use. Goal to break ground in May. Jamba Juice completion completed and Terra Linda received \$1,000.
- Financial beginnings Program – once a month they come on site – 2 different programs available – they run the free program, don't require teacher input.
- Dining for Dollars – November Bandito Taco; January Pizzacato; Jersey Mike (once open). Waiting for McMenamins. Will be advertised in the Blast

Meeting Adjourned – 8:35 pm