



Terra Linda PTC Meeting

April 5, 2017

Minutes

President	Tamara Peters Michelle Staples
Vice President of Fundraising	Jennifer Collett
Treasurer	Brian Baldwin
Volunteer Coordinator	Michelle Neiss
Secretary	Karen Hayson

Meeting called to order at 7:02 pm

Minutes – Karen Hayson

- Minutes of the March 8, 2017 meeting were circulated prior to meeting.
- *Motion* to approve minutes: *Approved*

Washington County Sheriff Outreach

- Deputy Mark Povolny came and spoke to the group.
- Deputy provided update of neighborhood – no concerning trends noted.
- Home alone class – happy to set up a time to speak with the kids.
- Internet Safety – provide education for parents and kids.
- Levy vote – in May – no increase in rate.
- K9 class upcoming in June – great kids event.
- Non Emergency (503) 629-0111, if in doubt call 911.

Finance Update – Brian Baldwin

- Working on updating documentation to simplify communication of budget and funds tracking.
- No significant changes from previous versions circulated. Some pending income from Dining for Dollars.
- Current income ~\$57k.
- Carryover to 2017 will be minimal.

President's Update – Tamara Peters / Michelle Staples

- General update provided. No significant items to report.

Volunteer Update – Michelle Neiss

- Science Fair upcoming - volunteers required.
- Biztown – 5th grade field trip – 3 additional parents need
- Carnival cancelled due to no chair or volunteers.

VP of Fundraising – Jenn Collett

- Plant Sales – forms distributed – due back middle of April
- Jog-a-than – volunteers still needed. Date selected October 13th - Jamba Juice, Foot Traffic in. Will reach out to Subway. Approaching potential volunteers. Kristine and Kelsey providing guidance to assist transition.
- McMenamins Dining for Dollars – May 23rd Application for next year due in August, don't hear until February.
-

Principal Report – Christy Batsell

- Kinder Orientation – April 20th. PTC representation at the night. Laptops available for people to register on the night. PTC will prepare a "How to Packet" – provide as soon as for translation
- Camp Achieve – BEF approved funding – total \$30k for the 3 schools. Covers 6 weeks – 2 weeks at each school. Terra Linda will be last school.
- Tiger Club – working on funding for next year, submitted request with Reser. Looking for other options.
- Track Update – project out to bid March 23rd. Close April 3rd. Have selected contractor. PTC needs to approve. Bid asphalt \$170,170, all weather additional \$43k. Need additional \$5k raised by May 1st (at earliest). Beaverton School board approval required over \$150k – will be obtained April 24th. All weather surface can be done later. *Motion* to approve current bid for asphalt track: *Approved*

Open Discussion

- Author visit, Kristine Baker submitted through Usborne an application for an author Michelle Nelson Schmidt to visit Oregon. Requesting PTC to sponsor visit if the application is approved. School visit will be half day with two presentations. Total cost for Terra Linda PTC \$400 (total cost shared with other schools). Author will speak with students for 45 minutes. *Motion* to approve potential cost of \$400 to come out of author funds already put aside: *Approved*
- Proposed by-law amendments – several amendments proposed including adding communications coordinator, removing nominating committee (not currently used), clarify term and limit consecutive years for a given Board role, formalization of funding requests. Proposed changes will be circulated for 30 days and then voted on by PwC.
- New program – Teacher Wishlist – VP Fundraising to establish program next year to allow teachers to submit requests. Families can then purchase items off list.
- Next meeting – Officer election

Meeting adjourned at 8:30 pm